

S-E-C-R-E-T

OFFICE OF TRAINING

NOTICE
NO. 27-56

27 August 1956

SUBJECT: Consolidated Charities Fund Drive

REFERENCE: Agency Notice [REDACTED] dated 7 August 1956

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1. The Agency's second Consolidated Charities Fund Drive will be conducted during the period 1 to 30 September 1956. As in the first drive, contributions may either be directed to organizations listed in the referenced Notice or may be made as undesignated contributions.

2. I have appointed [REDACTED] to serve as OTR Vice-Chairman for this drive. Keymen have been designated in all components of OTR and will distribute pledge cards to all employees.

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3. The Agency quota of \$85,000 is higher than that of last year, resulting in an increased OTR quota for this drive. I appreciate your support of the first drive and urge you to contribute as generously as possible so that the Office of Training and Agency quotas may be met.

[REDACTED]
MATTHEW BAIRD
Director of Training

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Distribution:
All OTR Personnel

This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

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